**MIDDLETON PARISH COUNCIL**

 **MINUTES OF A MEETING HELD AT THE RECREATION ROOM**

**CHURCH LANE MIDDLETON**

 **Date 25/5/2022**

**Present Councillors**

 **Gill Keegan (GK) Chair**

 **Peter Rotherham (PR)**

 **Cllr. James Beamish (JB) Vice-chair**

 **Graham Smith (GS)**

 **Peter Rawlins (PRw)**

1. **Apologies**

 **Andy Jenns County Councillor (AJ) (prior meeting)**

 **Mark Simpson Borough Councillor (MS) (Unwell)**

**Gill Keegan (GK) Covid**

**Clerk in Attendance Tony Harris (TH)**

*Public in attendance*

*None.*

1. **Police Surgery**

None

1. **Declarations of Pecuniary or other interests.**

 *None*

**4. Minutes of the Parish Council meetings held on 6/5/2022**

*The previous minutes were duly signed Vice Chair Cllr Beamish*

1. **Matters Arising**
2. *Due to a resident complaint the speed camera near the village hall will have the speed recalibrated to 30MPH from its current 20MPH the higher setting will provide longer battery life as a consequence*
3. *Investigate concrete base for seating on V.G. It was agreed councillors would meet on VG at 10am on Saturday to determine best way.* ***This is on hold due to a larger decision regarding the path as well.***
4. *A new agreement on the Community Centre is held up due to MPC reserving the right to sell the property in the event that the Parish council gets absorbed into a larger authority in the event WCC seeks Unitary authority status in the future*
5. *Hill Lane jubilee celebrations are reported to have been cancelled due to lack of support and holidays.*
6. *WIFI, it was unanimously agreed to install WIFI in the village hall with MPC agreeing to pay half the costs due to its cameras and use of WIFI during its meetings Middleton Recreation Room to organise installation and inform MPC of contribution required.*
7. *Cllr. Keegan said she would look at new play equipment for the next meeting.*
8. *Cllr. Keegan also agreed to prepare a risk assessment for the Jubilee celebrations as this was already completed for the Fete and would be a similar document*
9. *Garages have been cleared and a fence is being erected. It was unanimously agreed to allocate up to £800 for the installation of bollards to protect the site while MPC prepared proposals for the site to prevent unwanted abuse of the site*
10. *It was agreed to purchase one mobile camera to test its practical use in the nature reserve in order to assess HS2 impact on wildlife.*
11. *An oak tree has been ordered for the Jubilee celebrations.*
12. *Opening of the new Gallows brook bridge was very successful and an article would appear in the Tamworth Herald.*
13. *It was unanimously agreed to award a grant of £500 to the Horticultural Society to help with the exceptional cost of the Marque for the fete as costs have more than double putting the marque and success of the fete at risk. Cllr. Rotherham declared an interest and did not vote, remaining councillors unanimously voted in favour.*
14. *It was agreed that MPC should pay for meetings in the MRR as there was an opportunity cost to the Hall of lost revenues. Clerk sugested12 meetings be booked based on a 2hour meeting average so £360.00 in total payable in advance on receipt of invoice. This was agreed by the council.*
15. *Bandstand roof fully repaired and painted in readiness for the Jubilee*

**NEW ACTIONS**

|  |  |  |  |
| --- | --- | --- | --- |
| **Ref** | **What** | **Who** | **When** |
| **N1** | *Obtain mobile camera* | Clerk | June |
| **N2** | *Investigate concrete base for seating on V.G .Cllrs to meet on VG on Saturday.* ***On Hold*** | All |  |
| **N3** | *Follow up siting of APNR camera at Allen End* | Clerk | June |
| **N4** |  |  |  |
| **N5** |  *New Lease at Community Centre to be progressed as a matter of urgency* | Clerk | June |
| **N6** |
| **N7** | *Final preparations for Jubilee celebrations are in hand and the £500 grant has been received. Towards the cost of the event and a licence has been obtained from NWBC* | All | May |

**PENDING / ONGOING ACTIONS**

|  |  |  |  |
| --- | --- | --- | --- |
| **Ref** | **What** | **Who** | **When** |
| **P1** |
| **P2** | *PLAY AREA**Cllr Keegan to look at new equipment options**Clerk to initiate repair of the central slide and turreted play equipment based on an initial £1000 budget to be reviewed based on quotes received* | Clerk/CllrRawlins | January |
| **P3** | ***VILLAGE HALL****Village Hall Committee to source WIFI solution with MPC contributing 50% towards the cost for its own use* | Clerk | November |
| **P4** | ***LIBRARY***  *Glass has been broken on the telephone box so this needs repair Clerk to action* | Clerk | May |
| **P5** | ***MCC 15year LEASE****To be based on an initial 5year rent increase based on RPI after this both parties would agree to continue with RPI or if it was deemed that commercial rent value was not being achieved a new process agreed. we need to set up a mechanism for rent increases the options appear to be* ***a)*** *linked to property valuation and rents in similar establishments* ***b)*** *link rent increases to**the Retail Price Index* ***c)*** *a negotiated rent profile. All three options would be over a 5year period to allow re alignment and agreement with the next 5year profile. Solicitor costs paid by the tenant. Issues have arisen regarding termination clause to the discussions are ongoing to find a solution.* *Clerk to discuss with Dan ongoing* | Clerk | June/July |
| **P7** | ***Speed Cameras****. are in place on Church Lane second installation needs recalibrating* | Clerk | May |
| **P8** | ***PARTY IN THE PARK*** *Merge with Platinum Jubilee celebrations* | All | March-May |
| **P9** | *Garages are demolished and plans to be drawn up for its conversion into a community Facility* | Clerk | July |
| **P10** | *Travellers rest sign to be ordered by the clerk with an initial budget of £200 set. Liaise with MRR as they have sourced signage for the hall at a very competitive rate* | Clerk | June |
| **P11** | *It was unanimously agreed to purchase one remote cameras for wildlife monitoring and impact of HS2 works on our local biodiversity*  | Clerk | January |
| **P12** |  | Cllr Keegan | February |
| **P13** | *Investigate concrete base for seating on V.G. with Russell-ongoing* | Clerk | May |

**CLOSED ACTIONS SINCE LAST MEETING**

|  |  |
| --- | --- |
| **Ref** |  |
| **C1** | *Statue completed and awaiting collection* |
| **C2** | *Entertainment licence for Jubilee celebrations obtained*  |
| **C3** | *£500 grant for Jubilee celebrations obtained* |
| **C4** | *Gallows brook event completed- and judged very successful by attendees* |
| **C5** | *Green lane APNR camera ordered* |

**KEY FINANCIAL PROJECTS 2021/22**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Ref** | **What** | **Quotes** | **Budgeted****cost** | **Actual cost** |
| **K2** | ***GARAGES (Church Lane)****Garages have been emptied and demolished and plans are to be drawn up for a new community facility a £800 sum was agreed to secure the site with bollards ahead of major works by MPC taking place* | On HoldAwaiting  | £10,000 EMR£800 |  |
| **K3** | ***CEF Grant (HS2)****Grant of £75k awarded therefore £500 grant from MPC now paid as agreed as it was conditional on the main grant being won* | N/A | (£75,000)Value of Grant applied for | MPC contribution £500 **paid** |
| **K4** |  ***PLAY AREA****Repair costs have been agreed of £1000 for the repair of the main play equipment.* |  | **£1000** |  |
| **K7** | ***ROAD SPEED CAMERAS****Two cameras have now been purchased and are operational on Church Lane.**Two* *cameras were purchased on a single check as the first payment was erroneously destroyed by the supplier because the cheque had pence written in numerals?*  | **Camera £2050 batteries at £70 based on initial quotes plus vat** | **£3,000****£3000** | **£2692.80****Camera (1)****£2692.80****Camera (2)** |
| **K8** | ***MOBILE CAMERAS****For wildlife use one camera to be ordered* | Camera £474 per camera sim card £10 month | £500 |  |
| **K9** | ***HILL LANE NOTICEBOARD****Installed* | £2500 | £2500 | **2448.80** |
| **K10** | ***APNR Cameras******. A second quote to be obtained but MPC agreed purchase as long as budget not exceeded for Wishaw Lane It was agreed to proceed with Purchase unanimously****Completed* | 1200/1700£1246 | £1700£1300 | **£1349.96****£1246** |
| K11 | ***Horse Sculpture****Sculpture completed will need a quote for the signage and agree what to put on it.* ***Transportation is being arranged and site needs preparing. Adding of inscription may add an additional cost*** | Initial quote £5,500Second quote £35,000£300 | £5,500£350 | **£5500.00****£25** |
| K12 | ***Bandstand repairs******1)Proper Roof repair following high wind damage and previous emergency repairs******2) painting of the Bandstand two quotes obtained. Completed*** | £475£1200 and £725 | £500£800 | **£475****£725** |

1. **Samuel White Trust and other Community Organisations**
2. *Contributions made to new Ukrainian family who have moved into the village. Nature reserve visited by HS2 Ecology team who have offered help and Birmingham University have shown an interest is using it as a study area.*
3. **High Speed Rail Line**

*No response from HS2 or Department of Trade on MPCs request that empty HS”/DoT houses be used to house Ukrainian refugees*

1. **Community Ce****ntre**

*a. Issue is one year sale clause so under review currently*

**9. Village Green Development**

 **a.** *Play area repairs and new play equipment to be considered a priority*

**10. Middleton Recreation Room**

*a. work on the extension is well under way with phase one groundworks nearing completion.*

**11. Reports of Councillors and Clerk**

**Cllr. Keegan**

*a. HS2 have still not agreed final plans for Bodymoor Heath to brick kiln Lane flyover final design.*

*b. Fete plans progressing*

**Cllr. Smith**

*a. a request to keep the sign area in Coppice Lane cut throughout the year. It was noted that this was already actioned but that delay happened to allow the daffodils time to die off.*

**Cllr. Beamish**

 *a. No reports*

**Cllr. Rotherham**

1. *A446 fly tipping incident*
2. *Police heavily involved in curtailing Protester activities causing issues in Kingsbury*
3. *Incident of Fly tipping seem to be increasing everywhere*

***Cllr. Rawlins***

 *a. No Reports*

**Cllr. Jenns**

*No Reports*

***Cllr. Simmons***

*No Reports*

1. **Correspondence (Clerk)**

 **NWBC/WCC**

Garage project underway

**General.**

Statue to be collected this Friday and stored before siting the following week.

Flyers to go out with Middleton Matters, bunting and entertainment licence obtained

 **13. Planning matters**

PAP/2021/0502 Holly Lane farm re fence around conservation feature’

PAP/2021/0121 New House Farm, extension to front of property

PAP/2022?0211 Hunts green cottages two storey side and single storey rear extension

**14. Financials**

|  |  |  |  |
| --- | --- | --- | --- |
| Available funds in current account A/c 00411787 | 13/05/2021 |  |  27,523.70  |
| Available funds in reserve account A/c 29525357 | 05/05/2022 |  |  7,369.61  |
| Grand total |  |  |  |  |  **£34,893.31**  |
|  |  |  |  |  |  |  |
| unpresented cheques |  |  |  |  |
|  |  |  |  |  |  |  |
| name |  | cheque | value | description | date |  |
| RJB services | 2288 |  £ 1,246.00  | APNR camera | 23/05/2022 |  |
| Prontaprint | 2289 |  £ 246.00  | MM | 25/05/2022 |  |
| TMB services | 2285 |  £ 725.00  | TMB services | 09/05/2022 |  |
| Prontaprint | 2287 |  £ 48.00  | jubilee flyers | 18/05/2022 |  |
| Cutting edge | 2286 |  £ 100.00  | grass cutting | 17/05/2022 |  |
|  |  |  |  **£ 2,365.00**  |  |  |  |
|  |  |  |  |  |  |  £27,523.70  |
|  |  |  |  |  |  | - 2,365.00  |
|  |  |  |  |  | **subtotal** |  **£25,158.70**  |
|  |  |  |  |  |  |  |
| income |  |  |  | CC rent |  |  £ 2,083.00  |

 **15. Public Questions and Comments**.

 *No public present*

**16. The Chair proposes**

*None.*

**17. Any other business**

**Meeting closed at 7.55 pm**

**Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date of next meeting 22/6/2022**